



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 26 JUNE 2013
Venue: MORECAMBE TOWN HALL
Time: 6.00 P.M.

A G E N D A

1. **Apologies for Absence**
2. **Appointment of Vice-Chairman**
3. **Minutes**

Minutes of meeting held on 24 April 2013 (previously circulated).

4. **Items of Urgent Business authorised by the Chairman**
5. **Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register at this point in the meeting.

In accordance with Part B, Section 2, of the Code of Conduct, Members are required to declare the existence and nature of any other interests, as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. **External Audit Plan 2012/13 (Pages 1 - 25)**

Report of KPMG LLP

7. **External Audit Fee Letter 2013/14 (Pages 26 - 29)**

Letter from KPMG LLP

8. **Internal Audit Annual Report and Assurance Statement 2012/13 (Pages 30 - 38)**

Report of Internal Audit Manager

9. **Internal Audit Monitoring Report** (Pages 39 - 44)

Report of Internal Audit Manager

10. **Internal Audit Charter and New Public Services Internal Audit Standards** (Pages 45 - 54)

Report of Internal Audit Manager

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Malcolm Thomas (Chairman), Jon Barry, Geoff Knight, Richard Newman-Thompson, Vikki Price, David Whitaker and Peter Williamson

(ii) Substitute Membership

Councillors Paul Aitchison, Roger Dennison, Tim Hamilton-Cox, Geoff Marsland, Sylvia Rogerson and Susan Sykes

(iii) Queries regarding this Agenda

Please contact Jane Glenton, Democratic Services - telephone (01524) 582068, or email jglenton@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Members' Secretary, telephone (01524) 582170, or email memberservices@lancaster.gov.uk.

MARK CULLINAN,
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Published on Monday, 17 June 2013.